

Ptarmigan Connections Psychiatric Nurse Practitioner Job Description

Job Title: Psychiatric Nurse Practitioner

Position Description: The psychiatric nurse practitioner will provide for children and adolescent's culturally competent mental health care to patients who are experiencing varying levels of difficulties due to life situations or mental health concerns, and in need of medication evaluation or medication management services. Psychiatric evaluation and limited psychotherapy also provided.

Major Areas of Responsibility:

- Provide high quality, compassionate and ethical outpatient mental health therapy to clients as scheduled, with primary responsibility for medication evaluation/management.
- Complete clinical documentation within 10 days of date of service (recommended to be completed daily).
- Maintain required billable hours as negotiated with supervisor. Utilize a four 10 hour day work schedule.
- Actively participate as a positive member of the clinic environment.
- Maintain good standing with the appropriate board and insurance entities.
- Maintain active DEA number.
- Complete all recommended continuing medical education requirements.
- Remain current with updated research and best practices.
- Be aware of community referral sources and refer when necessary.
- Secure client information per HIPAA standards.
- Maintain case files within electronic health record (EHR) that are up to date.
- Perform other duties as assigned (including but not limited to completion of Social Security/Disability forms, authorization and billing forms, phone calls, and participation in case consultation meetings).

Required Knowledge, Skills and Abilities:

- Diagnose psychiatric disorders in children/adolescents
- Write prescriptions for psychotropic medications as allowed by licensing board
- Manage/monitor patients medication usage and results
- Provide individual, family or group therapy for patients with acute or chronic mental health disorders
- Knowledge of family systems and their impact on mental health within the family
- Skill in applying varied interventions with individuals/families in crisis
- Skill in working with a variety of cultures
- Skill in working independently and implementing time management strategies
- Ability to provide necessary self-care
- Ability to demonstrate positive team interactions with other clinic staff
- Awareness of personal strengths and appropriate timing for referrals

Education and Experience:

- A masters or doctoral degree in nursing, with psychiatric certification
- Previous experience preferred, but not required

Conclusion:

This job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work performed by job holders within this job, but is not intended to be an exhaustive list of qualifications, skills, efforts, duties, responsibilities or working conditions associated with the position.

How to apply:

Interested applicants can fax their CV and cover letter to Bobbi Kousoulos, Office Administrator at : 907-357-4533, or email to: bkousoulos@pc-ak.com